

## Council of Governors (in Public)

### Item 12.2

**Subject:** Council of Governor Objectives 2020- Progress Report  
**Date of meeting:** Tuesday 22nd September 2020  
**Prepared by:** Gill Donnelly, Membership and Communications Officer  
**Presented by:** Lucy Lavan, Director of Corporate Affairs

#### 1. Executive Summary

The purpose of this paper is to report on progress against the four set objectives approved at the Council of Governors meeting on 3rd December 2019 for the Council of Governors to achieve in 2020. The objectives were formulated through discussions held at the Joint Council of Governors and Board of Directors Development Day on 5<sup>th</sup> November 2019.

The progress of these objectives will be discussed in greater detail at this year's Development Day on 10<sup>th</sup> November 2020 and objectives for 2021 determined.

The Council of Governors is asked to note progress of the outlined objectives.

#### 2. Council of Governors' Objectives 2020 Update

Objective	Actions	Status
<b>Objective 1</b>  To hold the Non-Executive Directors to account for the performance of the Board of Directors	<ul style="list-style-type: none"> <li>Seek assurance in relation to maintaining CQC standards and subsequent action plans along with financial sustainability and staff health and wellbeing.</li> <li>Ensure governors receive the right information to enable them to hold to account effectively.</li> </ul>	<ul style="list-style-type: none"> <li>Council of Governors seek assurance on an ongoing basis on financial and performance reports, including quality indicators at CoG quarterly meetings</li> <li>Information is provided via a mix of written reports and presentations and Board directors attend all CoG meetings to answer questions. Governors are encouraged to request information within the meeting and through development groups.</li> <li>Due to Covid 19 CoG meetings are now held virtually. Governors are given the opportunity to request information or ask questions</li> </ul>

	<ul style="list-style-type: none"> <li>Re-launch Development Groups which provide Governors with further opportunity to hold to account. NEDs to continue to play an active role in these groups.</li> </ul>	<p>prior to the meeting to help focus and inform discussions at the meeting.</p> <ul style="list-style-type: none"> <li>Development groups re-launched on 3.12.19 and include new theme on Research &amp; Innovation. Feedback provided at the CoG meeting on 3.12.19 was positive. NEDs continued to play an active role in these groups. These groups are currently suspended due to Covid 19 and will be reconvened as soon as is reasonably possible.</li> </ul>
<p><b>Objective 2</b></p> <p>To ensure effective succession plans are in place for Chair and Non Executive Directors</p>	<ul style="list-style-type: none"> <li>The Nominations and Remuneration Committee (NEDs) will play an important role in the implementation of the Board Succession Plan in 2020, making recommendations to the Council of Governors.</li> </ul>	<ul style="list-style-type: none"> <li>Following recommendation from Nominations &amp; Remuneration Committee (NEDs) Council of Governors approved the succession plan on 23.9.19 and main timetable for this work to commence spring/summer 2021. A succession plan is in place for the Chair (March 2022).</li> <li>The Council of Governors approved the extension of Mark Jones' tenure for an additional year to ensure stability for the Board and until the time is right to recruit externally (ie in light of Covid pandemic)</li> </ul>
<p><b>Objective 3</b></p> <p>To engage effectively with the process for transformational change, maintaining an understanding of the wider systems work and consequential governance implications for</p>	<ul style="list-style-type: none"> <li>To engage effectively with the Board of Directors in developing and delivering the strategic plans that are aligned to wider systems work and business development opportunities, with service changes underpinned by a clear evidence base and benefits for patients.</li> </ul>	<ul style="list-style-type: none"> <li>The Joint Council of Governors and Board of Directors Development Day took place on 5.11.20 and the afternoon session provided an opportunity for governors to engage with the Board of Directors and support the development of the LHCH Long Term Plan. Jonathan Develing, Director of Strategic Partnerships provided an update to CoG on these</li> </ul>

LHCH		<p>strategic plans on 3.12.19 and 3.3.20 and will continue to do so at future meetings to provide opportunity for further engagement. The Long Term Strategic Plan document entitled 'Patients, Population &amp; Populations' has now been published and circulated to CoG. Feedback received from governors has been positive who felt their input has been reflected within the publication.</p>
<p><b>Objective 4</b></p> <p>To review and refresh the Membership and Engagement Strategy through Membership and Communications Sub Committee</p>	<ul style="list-style-type: none"> <li>Review and refresh the Membership and Engagement Strategy in readiness for Council of Governors meeting on 2nd June 2020.</li> <li>Ensure delivery of the Membership and Communications Committee's Recruitment and Engagement Plan 2020/2021.</li> <li>Continue to deliver a</li> </ul>	<ul style="list-style-type: none"> <li>The review and refresh of the Membership Strategy scheduled for CoG on 2.6.20 has been deferred due to Covid 19. This followed national guidance to suspend non essential membership communications and engagement during the Covid19 crisis. The Trust is now in recovery phase and the Membership &amp; Communications Sub Committee will reconvene and membership refreshed following conclusion of the Governor Elections 2020. Plans will be put in place to review the Membership Strategy in 2021.</li> <li>The majority of the proposed membership engagement and recruitment plan has been cancelled or postponed due to Covid 19. However, communication with members has been maintained throughout the pandemic via the distribution of Members Matters newsletter, Governor Elections promotions and materials and electronic communications e.g. emails, website and social media</li> </ul>

	<p>calendar of health awareness events within our membership communities - Merseyside, Cheshire, North Wales and Rest of England and Wales. Health events will support the Trust's strategic objective to deliver excellent, compassionate, and safe care for our patients and population. In addition to highlighting key health prevention messages across patient and public population.</p> <ul style="list-style-type: none"> <li>• Monitor public membership to ensure that the number of members does not fall under the minimum base target of 8,500 public members and to ensure the membership remains representative of the Trust's patient population.</li> </ul>	<p>channels.</p> <ul style="list-style-type: none"> <li>• A wide range of health events were scheduled for 2020 and supported strategic objectives. However, these we put on hold due to Covid 19. Work is underway to explore re-arranging some of these events on a virtual basis, where possible.</li> <li>• Public membership monitored by the Membership and Communications Sub Committee. The Sub Committee last met January 2020 due to Covid 19. Public membership stands at 9,384 on 1.9.20 and well above minimum target of 8,500.</li> </ul>
--	---	---

### 3. Recommendations

The Council of Governors is asked to note the progress for the Council of Governors Objectives for 2020 to date.